

# GSRA POLICY AND PROCEDURE

<b>NUMBER</b>	<b>Page</b> 1 of 1	<b>CATEGORY</b> Committee Functions
<b>TITLE</b> Functions of the Education Committee	<b>APPROVED:</b> March 10, 2009	<b>Reference:</b> March 10, 2009 Minutes
<p><b>Objective:</b> To provide pertinent and timely education and instructional growth opportunities for active and retired employees of state and local school entities about issues affecting the potential GSRA membership.</p> <ol style="list-style-type: none"> <li>1. Develop an annual education plan and budget for presentation and approval by the GSRA Board.</li> <li>2. To publicize the approved plan to the membership through appropriate communication channels and lead its implementation.</li> <li>3. Lead implementation of the approved annual education plan through identification and research of issues and collection, drafting and dissemination of appropriate articles/materials.</li> <li>4. Seek to fill a perceived void with educational programs that will enhance the quality of life of active employees as they transition from active employment to successful retirement.             <ul style="list-style-type: none"> <li>• Sponsor sessions about retirement planning and transitioning, i.e. volunteering, second careers, etc., to retirement;</li> <li>• Sponsor sessions to educate members about trends and issues that will or may impact retirees, i.e. Medicare Part D coordination with the SHBP, Peach State Reserves, etc.</li> </ul> </li> <li>5. Work with the Communication Committee to develop invitational/advertisement brochures for sponsored sessions; coordinate location and solicit speakers for sponsored sessions.</li> <li>6. Assist Local Chapter Officers/Committees to conduct educational sessions, as needed.</li> <li>7. Develop articles of interest for inclusion in the GSRA Newsletter.</li> <li>8. Assist GSRA Officers in developing program components for the GSRA Annual Meeting.</li> </ol> <p><b>Guiding Principles:</b></p> <ul style="list-style-type: none"> <li>• <i>Presenters may be hired if the appropriate expertise cannot be delivered by volunteers.</i></li> <li>• <i>Seminar presenters who are employed in the subject field may have space for providing written material accessible to seminar participants, but shall be informed that selling a particular product or vendor in the seminar are not appropriate.</i></li> <li>• <i>Generally, there will be no charge for the seminars; however, if the cost of a seminar is such that it is inappropriate for GSRA to absorb the cost, GSRA can charge the participants. The cost should be considered in review and approval of the plan.</i></li> </ul>		