

GSRA POLICY AND PROCEDURE

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TITLE Functions of the Membership Committee	APPROVED: April 8, 2009	Reference:
<p><u>Objective:</u> To promote membership in GSRA, to promote creation of local GSRA chapters, to identify problems in membership database records, to assure proper action for identified problems, and to provide information to non-email members, to.</p> <ol style="list-style-type: none"> 1. Develop a semi-annual plan and budget for promoting increased memberships and submit to the GSRA Board for approval at least semi-annually. 2. Develop and or support a regional network to stimulate interest and organize local GSRA chapters. 3. Coordinate the development and publication of guidelines and “help” tools for organizing local chapters. 4. Present local chapter by-laws and budgets to the Board for approval and notify the requesting chapter of actions taken by the Board. 5. Respond to member inquiries regarding problems viewing information and coordinate the correction of any database error. 6. Coordinate the printing and distribution of materials published by GSRA to members who are considered non-email members. 7. Work with the Communications Committee to develop materials for members, when necessary. 8. Work with Communications Committee to draft and/or critique a new member presentation to be presented at various meetings and posted to the GSRA website. 9. Work with the Education Committee, as needed, to educate members about GSRA and other planned programs. 10. Work with the Education Committee to develop a speaker’s network for making presentations to various groups of members and prospective members. 11. Establish a statewide network of regional recruitment directors and county representatives for increasing membership. 		